



## **DISNEY GIVE A DAY GUIDELINES**

Thank you for wanting to volunteer with Be the Star You Are!® charity while participating in the Give a Day, Get a Disney Day program. Because of the overwhelming response, we are unable to accommodate all requests. Please read below for the volunteer opportunities that are still available and the requirements for each one. If after reading the guidelines, you believe you will be able to complete the assignments, make sure to follow the directions to be scheduled for volunteering for Give a Day, Get a Disney Day. Once you have completed the volunteer project, Be the Star You Are!® will notify the Hands on Network and Disney to verify the satisfactory completion of your volunteering. It then can take up to 2 weeks for Disney to process the paperwork so that you may download your voucher. Please know that Be the Star You Are!® as well as all other participating charities have no power to speed the process in any way as Disney is responsible for issuing the free vouchers. We also can not register you or sign you up for any programs. More information may be found for Be the Star You Are!® at <http://www.bethestaryouare.org>. To purchase any of

our books or shirts that benefit the charity, go to <http://www.bthestaryouare.com>

## **VOLUNTEER POSITIONS:**

**NOT AVAILABLE to new candidates**

Star Teen Book Review Team

Radio Guest Coordinator

**OPPORTUNITIES AVAILABLE:** All activities must be approved by executive director.

1. **Publicity:** Do not need to be the director, but will be required to write a press release and submit to media outlets with a minimum of 3 placements to receive credit for 8 hours.
2. **Special Event Coordinator:** Must schedule and follow-through with a minimum of one fundraising event for Be the Star You Are!® in the San Francisco Bay Area to receive credit for 8 hours.
3. **Internet Assistant for Radio:** To receive the 8 hours of credit, volunteer would upload six months of broadcasts to one or more sites.
4. **Social Networking:** Volunteer would create a

profile on an approved site and be responsible for uploading information on an ongoing basis. It may take 3 months to qualify for the 8 hours. We are seeking a volunteer who wants to continue working with the charity for this opportunity.

5. Videographer: If you like to make movies, we are looking for volunteers to contribute to our YOUTUBE webisode called SHINE as well as our STAR MINUTE inspirational videos. Each SHINE webisode is 2-3 minutes of fun, motivation, and catching people doing something right. A STAR minute is one minute of uplifting shots. All footage must be original. No copyrighted or pirated material or music may be used. Be the Star You Are! ® becomes the copyright holder and videographer is credited. Creating two approved SHINE webisodes or four STAR MINUTES will qualify for the 8 hours. Scripts must be pre-approved, the movie sent to us via YOU SEND IT, and DVD copy.
6. Book Event Coordinator: Must initiate, schedule, and follow-through with three book events at schools, libraries, companies, etc. to qualify for the 8 hours.
7. Letters for Literacy: For every 10 handwritten letters written, one hour of credit will be given. 80 letters equal 8 hours. Letters may not be Xeroxed. Handwritten only with a simple sample

template provided. ATTACHMENT WITH GUIDELINES HERE.

8. Grant writer: Write and follow through with one grant to equal 8 hours of credit.
9. Newsletter and Eblast Professional: Must assist with 2 newsletters and organize and arrange 4 eblasts to equal 8 hours of credit.
10. Fundraiser: We are always seeking experienced fundraisers to help with fundraising activities. Please inquire if interested.
11. Volunteer Coordinator: We seeking a responsible person who is willing to commit to at least one year of volunteering with us. This person will coordinate all volunteer positions and must live in the San Francisco Bay Area to be available to meet and interview potential volunteers in our Moraga office.

**IMPORTANT NOTE:** Once we've agreed upon a date and time for you to volunteer, **please follow the instructions in the email you received from HandsOn Network and click on the link that will allow you to sign-up for the "Give a Day. Get a**

**Disney Day." program. Right now you are not yet signed up. Register at the Hands On Network, <http://vop.handsonnetwork.org>**

Once you have signed-up for the program, and successfully participated in this opportunity, we'll verify your attendance and notify Disney. If you do not complete the sign-up process, we will be unable to verify your attendance!

REMINDER: If you don't complete this sign-up - we'll be unable to verify you, and you won't get your

Disney ticket. So it's important you understand this as we don't want you to be disappointed.

**Simple Steps:** Get signed up, do the work, and after satisfactory completion, you will be verified through the Hands on Network. It then takes about two weeks for Disney to send you your voucher.

Again, thank you for wanting to make a difference by giving back. We hope you find a volunteer opportunity with us and that you enjoy a well-deserved Disney Day.

Be the Star You Are!® is a 501 c3 non profit corporation  
dedicated to improving literacy, increasing positive  
media, and offering tools for living.

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